

দি সিকিউরিটি প্রিন্টিং করপোরেশন (বাংলাদেশ) লিঃ THE SECURITY PRINTING CORPORATION (BANGLADESH) LTD.

Web Site: www.spcbl.org.bd

Ref No: 53.18.3300.003.08.059.19- 884

Date: 07/07/2019

Asma Begum Officer (Examination) OSP Department SPCBL, Gazipur-1703.

Dear Sir,

Approval of Ex-Bangladesh Leave.

With reference to your application on 26/06/2019, we would like to inform you that the competent authority has approved your desired 47(Fourty Seven) days Ex-Bangladesh leave from 14/07/2019 to 29/08/2019 to perform 'Hajj' under the following terms and conditions and being holiday on 12/07/2019 & 13/07/2019 you will be released on 11/07/2019 after the close of business:

- 1. All expenses related to this travel will be borned by you.
- 2. Leave will be adjusted from your earned leave.
- 3. You shall not be allowed to overstay without prior permission of the competent authority.
- 4. For this travel period your salary or any part of it will not be payable in foreign currency.

Sincerely Yours,

Sd./ (Md. Abdul Quddus Miah) Deputy Manager (Personnel) Tel. 9205110-15/124

Dated. above

Copy forwarded for information to:

Ref. 53.18.3300.003.08.059.19- 8841

- 1. GM(OSP), SPCBL, Gazipur.
- √2. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.
 - 3. System Analyst SPCBL, Gazipur-(Published For Website).
 - 4. Personal File.
 - 5. Concern File.

Deputy Manager (Personnel)

Head Office : Gazipur-1703, Bangladesh. Phone : 88-02-9205110-5, 9205772-4, Fax : 88-02-9205108-9, E-mail : info@spcbl.org.bd Liaison Office : Bangladesh Bank Annex-1 Building (6th Floor), Motijheel, Dhaka. Phone : 88-02-9530449, Website : www.spcbl.org.bd